



PDI 2004

PDI 2004 - By the time you read this you will no doubt be registered for the PDI. As you know, the PDI is an excellent resource for training in current financial management issues. It is also a resource for chapter development. With only 27 days until PDI 2004, the phones and fax machines are heating up. Housing reservations will be taken until COB, May 7. Registration forms should have been sent by May 3, but are still being accepted. Registrations received after May 5 will not have ticket and badges mailed in advance. (ie. one must get in line in Cleveland to pick materials up) Registration as of May 5 is at 2,650. This number is about 350 registrations lower than a comparable date for PDI 2003 in New Orleans.

Please be sure that your chapter is represented at each of the following events!

President's Reception

Wednesday, 2 June, 1800-1900, Lakeside Pavilion

This private reception for Chapter Presidents, national officers, staff, and other invited guests, provides an opportunity to converse with other chapters, national officers, and ASMC staff.

National Council Meeting

Thursday, 3 June, 1400-1515

Chapter presidents or their representatives should attend this meeting. Agendas for this formal meeting of the National Council will be provided at the Chapter President check-in on Tuesday.

Chapter Informational Roundtables

Wednesday-Friday, 2-4 June, 0700-0800, Lakeside Pavilion

National representatives will moderate open discussions on chapter development topics. Share your ideas and get answers to your questions! Ensure that your chapter is represented at all ten sessions!

Wednesday, 2 June

Membership and Member Services, Awards and Scholarships, Officer Transition

Thursday, 3 June

Strategic Planning, Chapter Awards, Legal Issues, Chapter Newsletters

Friday, 4 June

Achievement Awards, Chapter Websites, Communicate to Motivate

Chapter Development Workshop

Friday, 4 June, 1400-1515

This discussion will include, but not be limited to, planning a diverse and enlightening educational calendar with luncheons, local training days, and mini PDI's. It will include instruction on working with instructors, presentation techniques, and legal contract issues. Ensure that at least one representative from your chapter attends this workshop.

Award Rehearsals

Public Auditorium

Award winners are to participate in stage rehearsals 45 minutes before the session at which the award is given, with the exception of the banquet. Rehearsal for the banquet will take place one hour before session time.

Schedule of award presentations:

Wednesday Luncheon: Newsletter

Thursday Luncheon: Five Star

National Council Meeting: Community Service

Friday Luncheon: Professional Development

Banquet: Chapter Growth, Recruiters of the Year, Chapter Leadership, Chapter Competition

All chapter award winners will be posted on our website by May 10, 2004.

Chapter Check-in at PDI

All Chapter presidents should check in at the ASMC Booth in the registration area. If the chapter President is not in attendance please have a representative check in for the chapter.

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**April/May
2004**

Zack Gaddy Named as DFAS Director

Acting Under Secretary of Defense (Comptroller) Lawrence J. Lanzillotta has named Zack E. Gaddy the Director of the Defense Finance and Accounting Service. In taking on these new responsibilities, he moves from DFAS' Director for Accounting Services for the U.S. Air Force and selected unified commands and defense agencies. A full bio for Mr. Gaddy can be found at www.asmconline.org

CDFM at the PDI

Enhanced Defense Financial Management Training Course Reviews – We will once again offer EDFMTC reviews at the PDI. However, since many attendees have said that they wished to have this review prior to sitting for an exam we will offer these workshops on Tuesday and Thursday -- YES, we will have workshops on Tuesday! Please encourage all who plan to take an exam at the PDI to attend either the Tuesday or Thursday EDFMTC workshops.

Certified Defense Financial Manager Examinations – This year we will be offering CDFM examinations beginning on Tuesday afternoon and going through Friday afternoon. Tuesday's exam sessions will be at 1PM and 3PM. Wednesday through Friday we will have one exam session in the morning following the plenary speaker, and two exam sessions in the afternoon following the luncheon speaker. The examinations will take place in the Marriott Hotel, across the street for the convention center.

CDFM Renewal

CDFM renewals, and CPE self-certifications are due 24-months from the date on the certificate. Please encourage the CDFMs in your chapter to make note of their certificate date and to expect a renewal letter from the CDFM staff. If their letter doesn't arrive within 20-days of the date on their certificate the CDFM should visit the website, download a renewal coupon, and send it with the renewal fee to the ASMC address on the form.

CDFM Change of Address

Please remind the CDFMs in your chapter to keep the certification staff advised of any change in mailing address, email address or telephone numbers. For security reasons, the CDFM database is maintained separate from the ASMC membership database so an update to one does not automatically update the other.

Retired CDFMs

Have you earned your CDFM and since retired? If you are retired and no longer work in the field of Defense financial management you are not required to earn/report CPEs and the 2-year renewal fee no longer applies. However, we still need for you to return your renewal coupon so that we know your status and to verify that we have your current contact information.

Military Air at PDI

If you are arranging a military air flight to the PDI, please contact Nelson Woods at the number below, as soon as possible. We need flight information and a point of contact so that we may serve your transportation needs.

Nelson Woods Jr, PDI '04Transportation Chair
DSN 580-5112, COMM 216-204-2767, nelson.woods@DFAS.mil

Membership Dues Increase

The following resolution was sent to all chapters on May 4, with a proxy for chapter vote. If you did not receive a proxy document, please contact Jennifer Sizemore, sizemore@asmconline.org.

"Resolved that the annual individual membership dues for all members shall be \$26.00, effective 1 July 2004. Of this amount, the individuals Chapter shall receive a rebate of \$5.00. It is further resolved that the Constitution and Bylaws of the Society be amended to authorize individual members the option of a three year membership effective 1 July 2004, for which dues will be \$75.00. Of this amount the chapter shall receive an immediate rebate of \$15.00." Further resolved, that annual membership dues for all corporations shall be \$250.00, effective 1 July 2004. Of this amount the sponsoring chapter shall receive a rebate of \$100.00.

Volunteer PDI Reporters Needed!

We are searching for individuals to write PDI workshop, general session and service day reports for *Armed Forces Comptroller*. If you are attending the PDI and would like more information, please contact Mary Barfield at barfield@asmconline.org.